# **GUIDE FOR CLIENTS FROM SWITZERLAND**

## Refund of German VAT when buying a bike

When you purchase a bike, you will receive the invoice in duplicate and an export certificate for the purchased items (>50€)

### 1. GERMAN CUSTOMS

Please present the **1**<sup>st</sup> invoice, the **export certificate** and your **passport**. The bike must be presented when requested.

**IMPORTANT** > The **export certificate** must be completed and **stamped** by customs. No more than 3 months may elapse between purchase and export.

### 2. SWISS CUSTOMS

Now you need the **2**<sup>nd</sup> **invoice**. Please **give** this to **customs**. The Swiss VAT of **8,1% will be collected immediately** by customs.

There may be processing costs. These can be requested from customs in advance.

No value-added tax is due for orders under CHF 150.

### 3. AT HOME

Please send the **original** (no copies!) of the **export certificate** with **customs stamp** and the **1**<sup>st</sup> **RABE BIKE invoice** by **registered mail** to:

RABE Fahrradhandel GmbH Lochhamer Schlag 5 a 82166 Gräfelfing

Please state your bank details in the letter with ...

... IBAN, BIC and account holder!

### 4. REFUND

We will then refund you 100% of the German VAT without costs and deductions! The  $2^{nd}$  invoice is for your records.

If you have any questions, please call us at 0049 - 89 - 125 01 01 01 from Monday - Friday from 10.00 - 12.00 and 14.00 - 17.00 hrs. or by e-mail at <a href="mailto:info@rabe-bike.de">info@rabe-bike.de</a>.

Thank you for your purchase!
Your RABE BIKE TEAM